

CONFIDENTIAL

11 January 1954

MEMORANDUM FOR: Colonel White

1. I had an additional conversation with [ ] this morning with respect to his Human Resources conferences. He would like to schedule two separate series of conferences for the DD/A organization during February. The first series would take place during 1-5 February. He would like to have one series include twenty of our upper level (not office heads) supervisors, while the other series would handle DD/A Office chiefs. It is optional with him as to which group is scheduled for either the first or second series.

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2. I suggest that the first series be assigned to the office head group. The second series would then handle the twenty senior DD/A supervisors. I propose the following quota be distributed among DD/A offices:

Security Office	- 6
General Services Office	- 4
General Counsel	- 2
Office of the Comptroller	- 6
Auditor-in-Chief	- 1
DD/A	- 1

3. No quota has been assigned to the Medical Office or to the Logistics Office. The reason for this is that both Offices have been entirely covered by the Human Resources program.

SA/DD/A:DCK:dh (11 Jan 1954)

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✓ DD/A Chrono  
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